

WESTFIELD BOARD OF PUBLIC WORKS & SAFETY



Memorandum

To: Westfield Board of Public Works & Safety
CC: Bruce A Hauk
Date: May 28, 2009
Re: Board of Public Works & Safety Agenda Items

BOARD OF PUBLIC WORKS
J. ANDREW COOK, MAYOR
JOHN B. HART, BOARD MEMBER
MARK HEIRBRANDT, BOARD MEMBER

CHIEF ADMINISTRATIVE OFFICER
BRUCE A. HAUK

DIRECTOR OF PUBLIC WORKS
KURT J. WANNINGER

Agenda Items

Meeting Minutes Consideration for Approval

- March 30, 2009

Presentations

- Wastewater Treatment Plant - HACH ammonia TNTplus Testing

Ordinances

- None

Resolutions

- None

Quote Approval

- None

Bid Approval

- Block Grant – Downtown Sidewalk Ramp Replacement

Performance Bond Release

- None

Maintenance Bond Release

- Lochaven 3, 5, 6A&B, 7 – Release Maintenance Bonds (water mains/laterals)

Change Orders

- None

Agreements

- None

Contracts

- VS Engineering, Beechwood Stormwater Drainage Project
- Askew Termite and Pest Control

Memorandum of Understanding (MOU)

- None

Consent Agenda

- None

Department Reports

- Fire
- Information & Technology
- Parks and Recreation
- Police
- Public Works

Action Item #1 - Approval of Board of Public Works and Safety Meeting Minutes.

WESTFIELD PUBLIC WORKS & SAFETY MEETING April 30, 2009

ALL OF WHICH IS APPROVED THIS ____ DAY OF _____, 2009.

COMMON COUNCIL OF THE CITY OF WESTFIELD

AYE

NAY

	Mayor L. Andrew Cook	
	Jack Hart	
	Mark Heirbrandt	

Approved and signed by the Board of Public Works and Safety, of the City of Westfield, Hamilton County, Indiana, this ____ day of _____, 2009.

ATTEST:

Clerk-Treasurer, Cindy J. Gossard

Action Item # 2 - Recognition of Westfield's Wastewater Treatment Plant Division

The City of Westfield Public Works Department would like to take this opportunity to inform the Board of Public Works and Safety of a recent innovative and cost saving measure that the City of Westfield Wastewater Treatment Plant Division has obtained in regards to the City's wastewater testing procedures.

On April 28, 2009, the IDEM Chief for the Compliance Evaluation Section reviewed the statistical analysis comparison for the split ammonia samples for this new and innovative testing method of ammonia, the Ammonia TNTplus method. It was determined from the study completed by the WWTP Operator, Dean Marlow, that the final results showed that at a 95% confidence interval,

therefore there is no significant difference between the mean of the results from the ISE probe and the mean of the results from the TNT plus. Therefore, IDEM approved Westfield to continue with this new testing method. Since, the approval, the Wastewater Treatment Plant Division has been contacted by other utilities requesting information regarding this new testing method.

The City of Westfield is the first wastewater utility in the State of Indiana that has been approved to conduct this type of testing method. Over the next couple of months, the Wastewater Treatment Division will continue to conduct an MDL study.

The Public Works Department wants to thank the City of Westfield and the Board of Public Works for supporting innovative programs conducted by Department, without your support, our Department would not have the opportunity to be recognized for this innovated test method by IDEM.

Action Item #3 – Bid Approval – 2009 Block Grant

The Westfield Public Works Department accepted bids for the 2009 Block Grant Project on May 27, 2009.

The 2009 Block Grant Project generally consist of the removing and replacing up to 154 curb ramps in the downtown area and bring them into compliance with the American Disabilities Act (ADA). The number of ramps that will be replaced will be based on the final bid accepted.

The bids based upon the unit costs are:

Contractor	Base Bid
CC & T CONSTRUCTION	\$127,360.00
TR YARBERRY LANDSCAPING	\$158,248.75
HUNT PAVING COMPANY	\$272,242.50

Funding for this project will be funded through the Federal Neighbor Block Grant Program. The City of Westfield has been allocated approximately \$98,000 for this project.

The Westfield Public Works Department Engineering Division staff have reviewed the bids for this contract and supplemental information submitted by the bidders, and recommends awarding the contract not to exceed the base bid to CC & T CONSTRUCTION.

Action Item # 4 Maintenance Bond Release

The Westfield Public Works Department is recommending that the Board of Public Works and Safety consider the following maintenance bonds for release:

Maintenance Bond Release

- Lochaven 3, 5, 6A&B, 7 – Release Maintenance Bonds (water mains/laterals)

The Westfield Public Works Development and Construction Division has inspected and approved all infrastructures covered by these maintenance bonds and upon release, the city takes over the full maintenance of the released infrastructure

The Westfield Public Works Department recommends that the Board of Public Works and Safety consider these Maintenance Bonds for release.

Action Item # 5 – Contract - Engineering Services for Beechwood Stormwater Drainage

The Westfield Public Works Department is recommending that the Board of Public Works and Safety consider the following contract for services for the investigation and design of the existing Storm Sewer system in the Beachwood Subdivision. This project includes engineering services for the survey, design, geotechnical, permits, bidding services, and construction inspection.

The Westfield Parks Department recommends that the Board of Public Works and Safety authorize the Director of Public Works to enter into the contract with VS Engineering for an amount not to exceed \$43,400.

Action Item # 6 – Public Works Termite and Pest Control

The Public Works Department is seeking approval to continue Askren Termite and Pest Control Services to the Westside Wastewater Treatment Plant. This is a continuation of service of the current pest control services.

Askren Termite and Pest Control Service has been treating the Public Works facilities for approximately 5 years. Askren Termite and Pest Control Service has performed exceptionally well over this time period.

Askren Termite and Pest Control Service, currently treats all of the Public Works Campus Buildings for a combine cost of \$85 per month, or an annual cost of \$1020.

As stated above this is a continuation of the current pest control services. Askren Termite and Pest Control Services is not continuing these services at no additional increase in costs or charges. This service agreement will provide insect and pest control services at the Wastewater Treatment Plant for \$130/quarter for 4 years.

It is the recommendation of the Public Works Department for the Board to propose a motion to approve the service agreement to Askren Termite and Pest Control Service.